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FY 1984 DIRECTORATE-LEVEL OBJECTIVES

(Reportable to the DDA at Quarterly Planning Conference)

New Building Project Office (NBPO)

- Consolidate Agency Metropolitan Washington Area activities in the new Headquarters Building.
- Develop formalized "professionalism" program within OL for both blue and white-collar workers.

Information and Management Support Staff (IMSS)

- Develop and implement the Logistics Integrated Management System (LIMS).
- Establish overseas personal computer capabilities.

Personnel and Training Staff (P&TS)

- Strengthen and expand personnel management support in OL.

Procurement Management Staff (PMS)

- Convert General Provisions used in Agency contracts from DARS to FARS.

Logistics Services Division (LSD)

- Investigate the feasibility of automating the courier receipt filing, tracing, and retrieval system as well as the codeword accountability system within the M&CB.
- Complete implementation of a more effective Vehicle Dispatch Plan.
- Implement the DDA's "Quality of Life" program.
- Implement corrective action to customer surveys in LSD.

Printing and Photography Division (P&PD)

- Complete basic operational capability of the Digital Prepress System.
- Complete evaluation of the Quality Circle Program in P&PD and access application elsewhere in OL.
- Develop and implement based P&PD Management Information System.
- Implement corrective action to problems uncovered in the P&PD customer services questionnaire.

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FY 1984 Directorate-Level Objectives (continued)

Procurement Division (PD)

- Expand personnel exchange program with external agencies.
- Develop and disseminate customer survey questionnaires and take appropriate action to respond to customer comments.

Real Estate and Construction Division (RECD)

- Acquire and occupy 160,000 square feet of temporary office space 25X1

- Resolve issues of Agency takeover of M&O of Headquarters facility from GSA.

- Complete six-floor addition 25X1

- Develop and disseminate customer survey questionnaires and take appropriate action to respond to customer comments.

Supply Division (SD)

- Develop long-range plan for, and enhance materiel-storage capacity. 25X1

- Develop and disseminate customer survey questionnaires and take appropriate action to respond to customer comments.

- Bring training site up to operational readiness. 25X1

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